

2024 BIO KOREA

International Convention

May 8(Wed) ~ 10(Fri), 2024 | COEX, SEOUL

Partnering Manual





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Business Partnering

Overview

Program BIO KOREA 2024 Business Partnering

Date&Place

Offline (On-site)	May 8 (Wed) ~ 9 (Thu) 10:00-17:00 May 10 (Fri) 10:00-16:00	Partnering Center, Hall C, COEX
Online	May 8 (Wed) 10:00 ~ 10 (Fri) 24:00 (24hours)	www.biokorea.org

Target Domestic and Overseas Bio companies, Pharmaceutical Companies, Venture Capital
Governments across the country, Embassies, Investment institutions, Research institutions, etc.

Result of BIO KOREA 2023 Business Partnering



470 Companies








29 Countries



1300+ Business Meetings

Program Categories

Categories	Participation Type	Conference	Partnering	Visit Exhibition	Invest Fair
Full Convention Access (FCA)	Offline(On-site				
Online Partnering Access (OPA)	Online				

Meeting Type Categories

On-site



On-site

On-site meeting room
will be assigned

Virtual



On-site

Virtual meeting link
will be assigned
(On-site meeting room
is not provided)

On-site



Virtual

Using Virtual Meeting
link in On-site meeting room

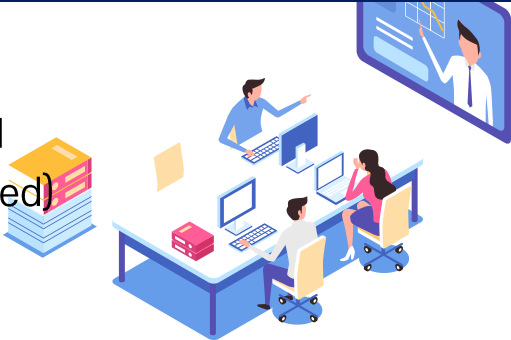
Virtual



Virtual

Virtual meeting link will be assigned
(On-site meeting room is not provided)

Tips for Partnering (Did You Know?)
Depending on the type of meeting you and your partner have, the final meeting method will change.
For more information, see page 30 of the FAQ.



Business Partnering

Partnering Application Process

1

Go to Partnering Center

Partnering Center

Partnering Guide



2

MY PAGE
My Page

Personal Information

Category

State

Program Registration

Completed

Business Partnering

1

Go To Partnering



3

✓ Company Information

✓ Product & Technology

✓ Meeting Schedule

Scientific Advisory Board

Fill-up Information

Submit

Submit

Submit

Submit



BIO KOREA 2024 Registration

- ✓ Sign up at BIO KOREA(www.biokorea.org) official website
- ✓ Program Registration ▶ Registration ▶ Payment for FCA / OPA
▶ Complete Registration



Apply for business partnering

- 1 Apply for the Business Partnering at 'My page'



Fill-up Company Information

- * All information must be written in English
- ✓ After All Mandatory Information are summited ,
Button for **Go to Partnering Center** will be activated.

Business Partnering

Partnering Application Process



Partnering Center

- ✓ Search for partnering companies and Send a meeting request
- ✓ Select available meeting time after review meeting request
- ✓ Send confirmed message to finalize business meeting

BIO KOREA
The 18th BIO KOREA will be held on May 10-12, 2023 at COEX, Seoul

Sending Message
* If there is no answer of confirmation or rescheduling within 5 days, the meetings that have been sent will be automatically cancelled.

Message
Please review my company profile and response to my meeting request. I hope to have valuable time to discuss potential business opportunity with you. Thank you.

Send

BIO KOREA
The 18th BIO KOREA will be held on May 10-12, 2023 at COEX, Seoul

Received Message
Please review my company profile and response to my meeting request. I hope to have valuable time to discuss potential business opportunity with you. Thank you.

Sent Message
☐ Accept ☐ Decline

Next

Sent Message
☒ Accept ☐ Decline

Meeting Suggestion Details
- Meeting Time * Please select Available Meeting time under timeslot.

Date	Time	Choice
May 11 (Thu), 2023	11:00-11:30	Available
	11:30-12:00	Available
	13:30-14:00	Available
May 12 (Fri), 2023	14:30-15:00	Available
	11:00-11:30	Available
	11:30-12:00	Chosen
	13:30-14:00	Available
	14:00-14:30	Available
14:30-15:00	Available	

Next

Sent Message
Please review my company profile and response to my meeting request. I hope to have valuable time to discuss potential business opportunity with you. Thank you.

Received Message
Accepted
Meeting Time : May 11 (Thu), 2023 13:30-14:00

Sent Message
☒ Confirm ☐ Rescheduling

Next



Partnering

[Go to Partnering Center](#)

[Partnering Manual](#)

Partnering Center

Participating Company List Total : 14 [Sort by Alphabetically](#) [Sort by Newest](#)

BIO KOREA Technology Exhibition At BIO KOREA 2023, where numerous companies and institutions in the biohealth industry participate, ... Send a Message Read More	BIO KOREA Technology Exhibition At BIO KOREA 2023, where numerous companies and institutions in the biohealth industry participate, ... Send a Message Read More
BIO KOREA Technology Exhibition At BIO KOREA 2023, where numerous companies and institutions in the biohealth industry participate, ... Send a Message Read More	BIO KOREA Technology Exhibition At BIO KOREA 2023, where numerous companies and institutions in the biohealth industry participate, ... Send a Message Read More

Final Schedule


Date	Time	My Meeting Type	Partner		On-site Meeting Room Number	Virtual Meeting	Note
			Company Name	Meeting Type			
5/10 (Wed)	10:00-10:30	On-site	A COMPANY	On-site	02	Apply	Meeting Report
	10:30-11:00	On-site	B COMPANY	On-site	01	Apply	Meeting Report
	11:30-12:00	On-site	C COMPANY	Virtual	01(Link)	Apply	Meeting Report

Apply for Business Partnering



Apply for Business Partnering

Complete Mandatory Company Information

 **MY PAGE**
My Page

Personal Information

Category	State
Program Registration	Completed
Business Partnering	Go To Partnering

Partnering

1

Go to Partnering Center

2

Partnering manual

- "Enter to Partnering Center" will be activated after Complete Mandatory Information
- Company information will be disclosed to Partnering Participants and published in 'Business Partnering e-Book'
- Official Language of BIO KOREA is in English

✓ Company Information

Submit

✓ Product & Technology

Submit

✓ Meeting Schedule

Submit

Scientific Advisory Board

Submit

1 Go to Partnering Center will be activated after Complete Mandatory Information.

Mandatory: Company Information, Product & Technology, and Meeting Schedule

2 Click for more details about Business Partnering by click Partnering manual

※Company information will be disclosed to all Partnering Participants

Apply for Business Partnering

(Mandatory) Company Information

✓ Company Information	1 Submit
✓ Product & Technology	Submit
✓ Meeting Schedule	Submit
Scientific Advisory Board	Submit

1 Company/Department name, Company/Affiliation type, Search key word and others will be disclosed to Partnering participants

✓ Mandatory : Company logo, Name, Country, Type for Company, Interest, Website, and Description.

✓ All information must be written in English

2 Click **Save** after fill-up all information.★

Company Information

- Submitted information can be included in 'Business Partnering e-Book'.
- To be included in 'Business Partnering e-Book', use English ONLY.

✓ Logo (jpg,gif,png,bmp)

✓ Company Name

✓ Country

✓ Type of Company

CEO's Name

CEO's E-mail

Company's Direct Number

Year of Establishment

✓ Company Interest

✓ Website

✓ Description (300 words)

Company Information

2 **Save** **Close**

Tips for Partnering (Did You Know?)

The Information is important material when they conduct the meeting at business partnering center, It has 15'% higher meeting rate rather than which didn't write the essential information here.

Apply for Business Partnering

(Mandatory) Product & Technology

✓ Company Information	Completed
✓ Product & Technology	1 Submit
✓ Meeting Schedule	Submit
Scientific Advisory Board	Submit

1 Fill out Company's Technology and Product information at the partnering center.

✓ All information must be written in English

2 Click **Save** after fill-up all information.★

Product & Technology

- Submitted information can be included in 'Business Partnering e-Book'.
- You can register Products and technologies up to 3, Only No.1 Information will be exposed on the Company list.

No.1

✓ Product / Technology	Please enter classification and name of technology/product.
✓ Name	Please enter name of the technology/product.
✓ Categorization	Please check detailed classification of the product.
✓ Description (300 words)	Please enter the details of the technology/product. (Up to 3 fields) 0 / 300 words
License / Patent (300 words)	Please provide any additional information you would like to include, such as relevant certifications or patents. (If applicable) 0 / 300 words
Document or Brochure (jpg, pdf)	파일 선택 선택된 파일 없음 Please attach an introduction (jpg or pdf file) of the technology/product.

2 Save

Close

+ -

Apply for Business Partnering

(Mandatory) Partnering Schedule

✓ Company Information

Completed

✓ Product & Technology

Completed

✓ Meeting Schedule

1 Submit

Meeting Schedule

Submit

Sci

- Check your availability and select desired time slots.
- The Date and time blow are based on Korean time (GMT+9) and one or more of the partnering schedules can be chosen.
- Make sure to save before closing meeting schedule.

- Korean Time : Mar 03 (Fri) 11:03:34 International Time

Time	May 10 (Wed), 2023	May 11 (Thu), 2023	May 12 (Fri), 2023
	2 All Available	All Available	All Available
00:00~00:30		Available	Available
00:30~01:00		Available	Available
01:00~01:30		Available	Available
21:30~22:00	Available	Available	Available
22:00~22:30	Available	Available	Available
22:30~23:00	Available	Available	Available
23:00~23:30	Available	Available	Available
23:30~24:00	Available	Available	Available

3 Save

Close

- 1 Select the time for meeting with your business partner.
- 2 Please select All Available if you would like to have a full selection of meeting time slot.
- 3 Click Save after fill-up all information.★

※ FCA Participants meeting during offline (on-site) Partnering Center hours will be assigned an on-site meeting room, while those meeting after hours will be held as a virtual meeting.

Hour of Operation for Partnering Center

Offline (On-site)	May 8 (Wed) ~ 9 (Thu)	10:00-17:00
	May 10 (Fri)	10:00-16:00
Online	May 8 (Wed) 10:00 ~ 10 (Fri) 24:00 (24hours)	

Tips for Partnering (Did You Know?)

Meetings can be scheduled with your counterpart within your selected availability schedule.

Utilize the All Available to ensure a partnering meeting.

Apply for Business Partnering

■ (Optional) Scientific Advisory Board

✓ Company Information	Completed
✓ Product & Technology	Completed
✓ Meeting Schedule	Completed
Scientific Advisory Board	1 Submit

Scientific Advisory Board

- To be included in "Business Partnering e-Book", use English ONLY.

✓ Name	<input type="text"/>
✓ Title	<input type="radio"/> Mr. <input type="radio"/> Ms. <input type="radio"/> Dr. <input type="radio"/> Prof. <input checked="" type="radio"/> Other <input type="text"/>
✓ Position	<input type="text"/>
✓ Department	<input type="text"/>

2 Save Close

1 (If applicable) Please provide information about Scientific Advisory Board

2 Click **Save** after fill-up all information. ★

Go to the Partnering Center

Partnering

2 **Go to Partnering Center**
Partnering Manual

- Information for ✓ checked box must be filled in.
- Submitted information can be included in "Business Partnering e-Book".
- Only information Submitted by 4/8(Sat) can be included in 'Business Partnering e-Book'.

✓ Company Information

✓ Product & Technology

✓ Meeting Schedule

Scientific Advisory Board

1 Completed
Completed
Completed
Submit

Partnering Center

Home
Participant List
Message Status
Final Schedule

Requests
All Incoming Outgoing
Pending Requests 0
Accepted 0
Declined / Canceled 0

Important Dates
March 4 (Mon), 2024 Partnering Center Opens, Start Requesting Meetings

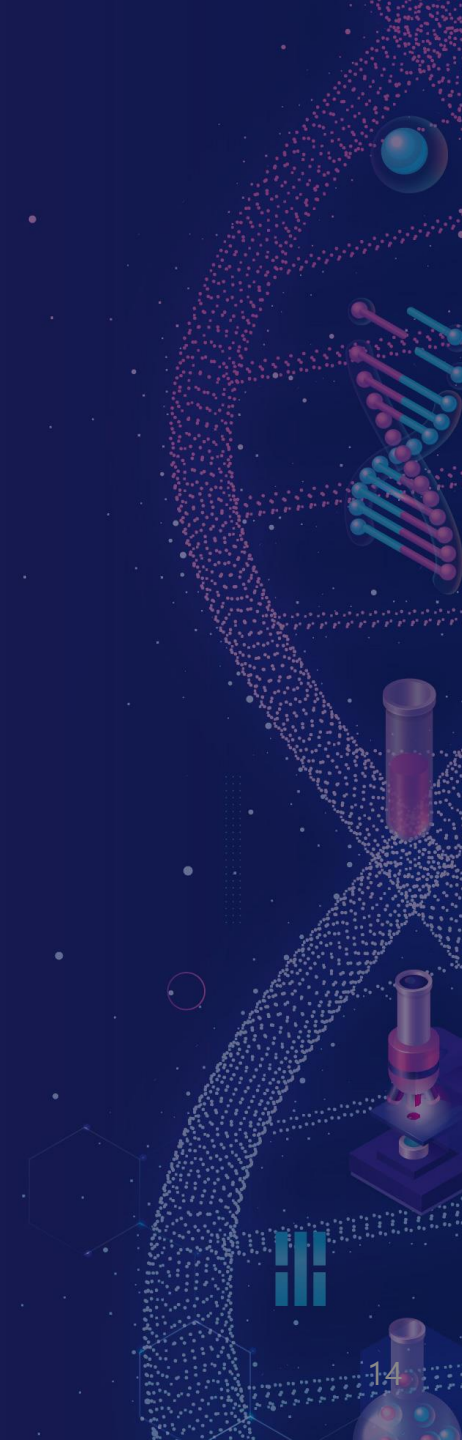
My Profile
Company Name **BIO KOREA**
Main Sector **Academic/Non-Profit**
Sub Sector **Non-Profit Organization / Institute / Government**
Scheduled Meeting / Available Meeting Slot 0 / 24

Contact for help
Partnering (Meeting, Technical issue)
bizforum@biokorea.org
Registration (General Inquiries)
registration@biokorea.org
Sponsor for Private Meeting Booth
sponsor@biokorea.org; bizforum@biokorea.org

1 After Complete Mandatory required information,


2 Go to Partnering Center will be activated, and you may enter to Partnering Center by Click the button.

Partnering Center



Partnering Center

About Partnering Center



[Home](#)
[Participant List](#)
[Message Status](#)
[Final Schedule](#)

BIO KOREA

PROGRAM

REGISTRATION

COMMUNITY

PARTNERING

LOGOUT

MY PAGE

Requests

All

Incoming

Outgoing

Pending Requests

0

Accepted

0

Declined / Canceled

0

Important Dates

March 4 (Mon), 2024

Partnering Center Opens, Start Requesting Meetings

My Profile

Company Name

BIO KOREA

Main Sector

Academic/Non-Profit

Sub Sector

Non-Profit Organization / Institute / Government

Scheduled Meeting / Available Meeting Slot

0 / 24

Contact for help

Partnering (Meeting, Technical issue)

bizforum@biokorea.org

Registration (General Inquiries)

registration@biokorea.org

Sponsor for Private Meeting Booth

sponsor@biokorea.org; bizforum@biokorea.org

Partnering Center

About Partnering Center

Check your company information
If necessary, click the **Edit** button to go to 'My page'

[Home](#)
[Participant List](#)
[Message Status](#)
[Final Schedule](#)

Requests

All

Incoming

Outgoing

Pending Requests

0

Accepted

0

Declined / Canceled

0

Request

View the status of meetings currently in progress.

Marcl

Requests

All

Incoming

Outgoing

Pending Requests

1

Accepted

0

Declined / Canceled

0

All: No. of meeting requested received/outgoing

Incoming : No. of meeting requested **received**

Outgoing : No. of meeting requested **outgoing**

Pending Requests

Number of queues for initial meeting requests

Accepted

Number of scheduling requests required after meeting acceptance

Declined/Canceled

Number of meeting declines/cancellations

My Profile

Edit

Company Name

BIO KOREA

Main Sector

Academic/Non-Profit

Sub Sector

Non-Profit Organization / Institute / Government

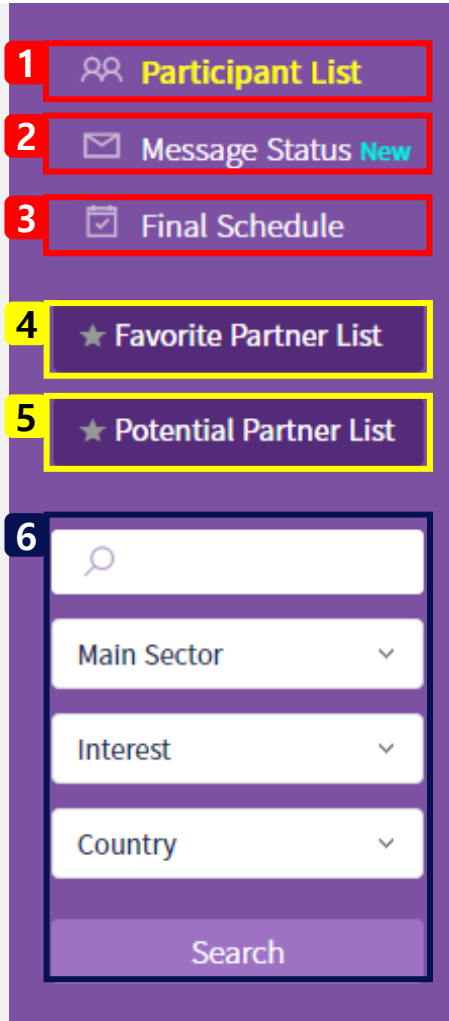
Scheduled Meeting / Available Meeting Slot

0 / 24

16

Partnering Center


About Partnering Center (Menu bar)



- 1** Participant List
It shows the participant list..
- 2** Message Status
It shows the meeting status. ※ **NEW** : There is messages that you have not responded.
- 3** Final Schedule
It shows the final schedule.
- 4** Favorite Partner List
It shows the companies that you checked to favorite list.
- 5** Potential Partner List
It shows the companies that who checked you on the 'favorite list'.
- 6** Search Tools
Search by Company Name, Main sector, Company's interest, and Country.

Partnering Center

About Participating Company List



BIO KOREA 2023

- Participant List
- Message Status (1)
- Final Schedule
- ★ Favorite Partner List
- ★ Potential Partner List

Main Sector ▾

Interest ▾

Country ▾


Search

BIO KOREAPROGRAMREGISTRATIONCOMMUNITYPARTNERINGLOGOUTMY PAGE

Participating Company List


Total : 14

Sort by AlphabeticallySort by Newest




BIO KOREA
Product Exhibition
BIO KOREA Exhibition, where encourages your businesses, organizations, and collaboratives! Exhibi...

Send a MessageRead More




BIO KOREA
Product Exhibition
BIO KOREA Exhibition, where encourages your businesses, organizations, and collaboratives! Exhibi...

Send a MessageRead More



BIO KOREA
Product Exhibition
BIO KOREA Exhibition, where encourages your businesses, organizations, and collaboratives! Exhibi...

Send a MessageRead More



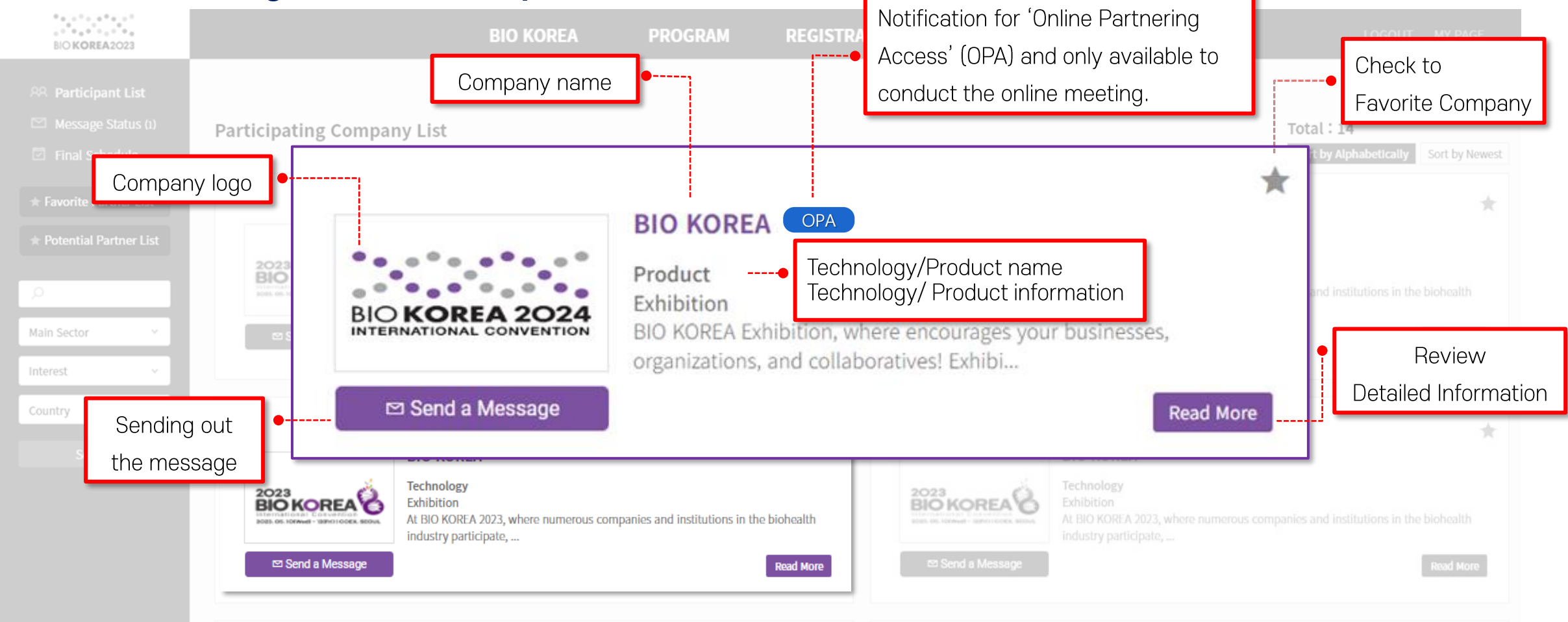
BIO KOREA
Product Exhibition
BIO KOREA Exhibition, where encourages your businesses, organizations, and collaboratives! Exhibi...

Send a MessageRead More

18

Partnering Center

About Partnering Center (Participants' List)



The screenshot displays the 'Participating Company List' interface. On the left is a sidebar with navigation links: 'Participant List', 'Message Status (1)', 'Final Schedule', 'Favorite', and 'Potential Partner List'. Below these are search filters for 'Main Sector', 'Interest', and 'Country'. The main content area shows a list of companies. The first company entry is highlighted with a purple border and includes several annotations:

- Company logo:** Points to the BIO KOREA 2024 logo.
- Company name:** Points to the text 'BIO KOREA'.
- Technology/Product name:** Points to the text 'Product Exhibition'.
- Technology/Product information:** Points to the text 'BIO KOREA Exhibition, where encourages your businesses, organizations, and collaboratives! Exhibi...'
- OPA:** Points to a blue button labeled 'OPA'. A callout box explains: 'Notification for 'Online Partnering Access' (OPA) and only available to conduct the online meeting.'
- Send a Message:** Points to a purple button labeled 'Send a Message'. A callout box explains: 'Sending out the message'.
- Read More:** Points to a purple button labeled 'Read More'. A callout box explains: 'Review Detailed Information'.
- Star icon:** A star icon in the top right corner of the entry. A callout box explains: 'Check to Favorite Company'.

Below the first entry, two more company entries are visible, each with a 'Send a Message' and 'Read More' button. The top of the interface shows navigation tabs: 'BIO KOREA', 'PROGRAM', and 'REGISTRATION'. The bottom right corner shows a 'Total: 14' count and sorting options: 'Sort by Alphabetically' and 'Sort by Newest'.

Partnering Center

Search Company for Business Partnering

Check the company information

- Check information of company, product and technology by [Read More](#)

Message Status (1)

Final Schedule

★ Favorite Partner List

★ Potential Partner List


Main Sector ▾

Interest ▾


Country ▾

Search


Participating Company List




BIO KOREA
Technology Exhibition
At BIO KOREA 2023, where numerous companies and institutions in the biohealth industry participate, ...
[Send a Message](#)



BIO KOREA
Technology



BIO KOREA
Technology Exhibition
At BIO KOREA 2023, where numerous companies and institutions in the biohealth industry participate, ...
[Send a Message](#)



BIO KOREA
Technology

1

Read More


Tips for Partnering (Did You Know?)

The information is important material, and it shows 15% of higher meeting rate rather than which didn't write down.

2 Check Company Information

Company Information

Logo



BIO KOREA
International Convention
2023. 05. 10(Wed) ~ 12(Fri) | COEX, SEOUL

Attendee Name

uwon Choi

Company Name

BIO KOREA

Country

Republic of Korea

Type of Company

Public / Non-Profit Organization / Institutes
Institute

Company Interest

Consulting
Specialty Corps
Others
CMO/CRO
Point of Care

Website

<https://www.biokorea.org/index.asp>

Description

The 18th BIO KOREA will be held on May 10-12, 2023 at COEX, Seoul!

Brief Description

At BIO KOREA 2023, where numerous companies and institutions in the biohealth industry participate, you and institutions successfully set the stage for business.

Close

Send Message

Partnering Center

Request of the meeting

Click **Send a Message** for send out meeting Request

※You may check the messages sent and received in Message Status

The screenshot shows the Partnering Center interface. On the left is a sidebar with navigation links: Message Status (1), Final Schedule, Favorite Partner List, and Potential Partner List. Below these are filters for Main Sector, Interest, and Country, along with a Search button. The main area displays a list of participating companies. One company, BIO KOREA, is highlighted with a detailed view. This view includes a 'Company Information' table with the following data:

Company Information	
Logo	
Attendee Name	uwon Choi
Company Name	BIO KOREA
Country	Republic of Korea
Type of Company	Public / Non-Profit Organization / Institutes Institute
Company Interest	Consulting Specialty Corps Others CMO/CRO Point of Care
Website	https://www.biokorea.org/index.asp
Description	The 18th BIO KOREA will be held on May 10-12, 2023 at COEX, Seoul.
Brief Description	At BIO KOREA 2023, where numerous companies and institutions in the biohealth industry participate, you and institutions successfully set the stage for business.

Below the table are 'Close' and 'Send Message' buttons. A red dashed line connects the 'Send Message' button in the company list to the 'Send Message' button in the detailed view. The detailed view also includes a 'Read More' button.

Send a Message

The 'Send a Message' form is shown. It includes a 'Company Profile' tab at the top right. The main content area displays the BIO KOREA logo and the text: 'The 18th BIO KOREA will be held on May 10-12, 2023 at COEX, Seoul!'. Below this is a 'Sending Message' section with a note: '* If there is no answer of confirmation or rescheduling within 5 days, the meetings that have been sent will be automatically cancelled.' A 'Message' text area contains the text: 'Please review my company profile and response to my meeting request. I hope to have valuable time to discuss potential business opportunity with you. Thank you.' A 'Send' button is located at the bottom right of the message area.

Tips for Partnering (Did You Know?)

The more detailed you are about your company and the direction of your meeting, the more likely you are to get a meeting.

Attachment any documents is not available

About Partnering Center (Message Status)

※ NEW : There are messages that you have not responded.

My Partnering Status

- My Profile**: View and edit your Company information
- In box**: 1 (The numbers of in-coming meeting request)
- Out box**: 0 (The numbers of out-going meeting request)
- Confirmed**: 2 (The numbers of Confirmed Meeting)

Your Meeting Status Shows the messages sent or received.

In box: The numbers of in-coming meeting request
Out box: The numbers of out-going meeting request
Confirmed: The numbers of Confirmed Meeting

Status Filter You may search Message by each status.

Accepted Confirmed Declined Working Rescheduling Auto-declined

Status Filter (Dropdown menu): Status, Confirmed (Well-Matched), In box, Out box, Accepted, Rescheduling, Declined, Auto Declined, Working

Left Sidebar

- Participant List
- Message Status** (NEW)
- Final Schedule
- Favorite Partner List
- Potential Partner List
- Search
- Main Sector
- Interest
- Status**

Partnering Center

Message Status

- Participant List
- Message Status** New
- Final Schedule
- ★ Favorite Partner List
- ★ Potential Partner List

Search

Main Sector

Interest

Status

Search

BIO KOREA

PROGRAM

REGISTRATION

COMMUNITY

PARTNERING

LOGOUT MY PAGE

My Partnering Status



My Profile



1 In box

Message Status

- * If necessary, you can apply for an 'On-site Meeting Room' on the 'Final Schedule' page after the r
- * If you have any inquiries regarding the meeting status, please send an email. (bizforum@biokorea.org)
- * If there is no response for meeting request (confirmation/rescheduling/Decline) within 5 days, m



BIO KOREA

Last Message: Feb. 27 18:40

Message Status: **Working**

Automatically cancelled within 5 days

Message Status

It explains the message status.

Accepted: Accepted the meeting

Working: Still considering the send out/receiving message

Rescheduling: Still rescheduling the send out/receiving message

Confirmed: The meeting has been confirmed

Declined: The meeting has been declined

Auto-declined: The meeting is automatically declined

Auto-declined

If no response within 5 days,
meeting request will be automatically declined

Received Message

Declined

The meeting has been automatically declined due to no response within 5 days.
Please send a new meeting request.

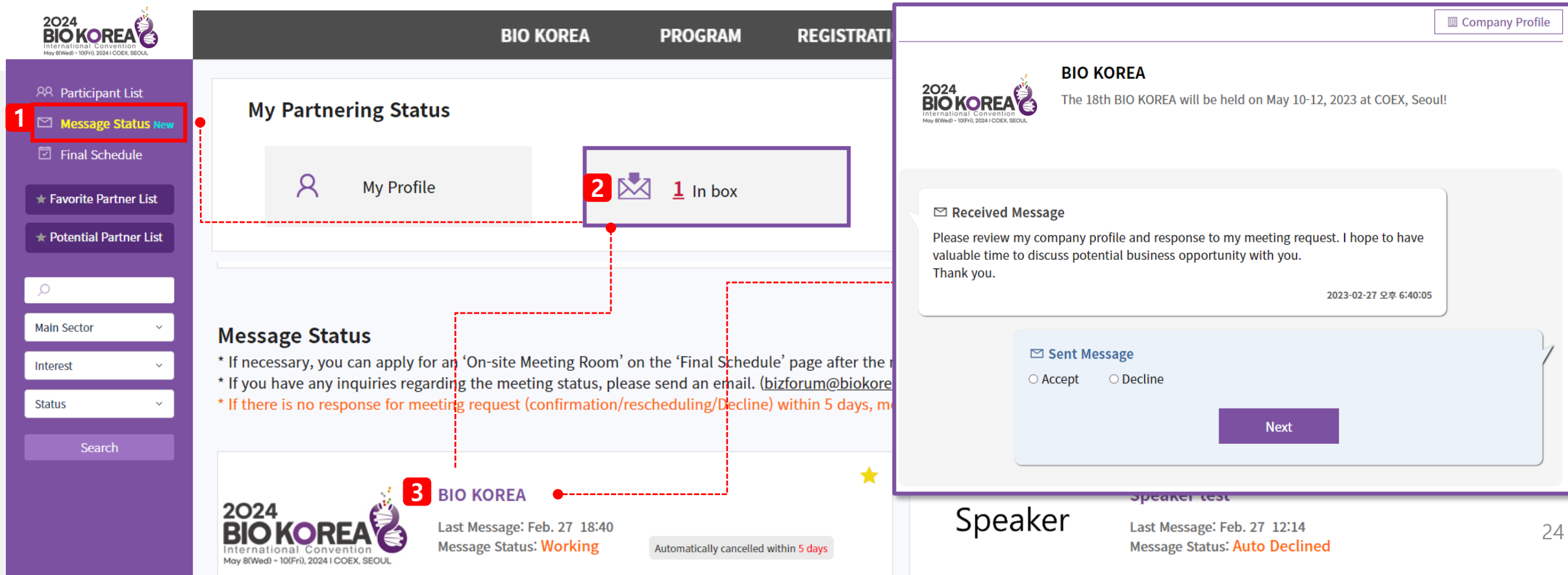
2023-02-27 오후 12:14:56

Partnering Center

How to reply to the message (Message Status)

Reply to the message on the meeting request

- Change to Message Status, Click the  In box's working message



The screenshot displays the 2024 BIO KOREA Partnering Center interface. The left sidebar contains navigation links: Participant List, Message Status (highlighted with a red box and number 1), Final Schedule, Favorite Partner List, and Potential Partner List. The main content area is titled 'My Partnering Status' and includes a 'My Profile' section and a 'Message Status' section. The 'Message Status' section contains instructions and a '1 In box' indicator (highlighted with a red box and number 2). A red dashed line connects the '1 In box' indicator to a detailed view of a received message. This view shows a message from 'BIO KOREA' dated 2023-02-27, with a 'Received Message' status and a 'Sent Message' status (Accept/Decline options). A 'Next' button is visible. At the bottom, a 'Speaker' section shows a message status of 'Auto Declined'.

2024
BIO KOREA
International Convention
May 8(Wed) ~ 10(Fri), 2024 | COEX, SEOUL

Participant List
1 Message Status New
Final Schedule
Favorite Partner List
Potential Partner List


Search

Main Sector
Interest
Status

2024
BIO KOREA
International Convention
May 8(Wed) ~ 10(Fri), 2024 | COEX, SEOUL

My Partnering Status

My Profile

2  1 In box

Message Status

- * If necessary, you can apply for an 'On-site Meeting Room' on the 'Final Schedule' page after the
- * If you have any inquiries regarding the meeting status, please send an email. (bizforum@biokorea.org)
- * If there is no response for meeting request (confirmation/rescheduling/Decline) within 5 days, me

Received Message

Please review my company profile and response to my meeting request. I hope to have valuable time to discuss potential business opportunity with you.
Thank you.

2023-02-27 오후 6:40:05

Sent Message

☐ Accept ☐ Decline

Next

Speaker

Last Message: Feb. 27 18:40
Message Status: Working
Automatically cancelled within 5 days

2024
BIO KOREA
International Convention
May 8(Wed) ~ 10(Fri), 2024 | COEX, SEOUL


24

Partnering Center

How to reply to the message (Message Status)

While you receive a meeting request, you may choose to Accept or Decline. If you click **Accept** the available meeting date and time will be appeared. Send out the message after click the Next button.

Company Profile

**BIO KOREA**
The 18th BIO KOREA will be held on May 10-12, 2023 at COEX, Seoul!

Received Message

Please review my company profile and response to my meeting request. I hope to have valuable time to discuss potential business opportunity with you.
Thank you.

2023-02-27 오후 6:40:05

Sent Message

☐ Accept ☐ Decline

Next

Sent Message

☒ Accept ☐ Decline

Meeting Suggestion Details

- Meeting Time

* Please select Available Meeting time under timeslot.

Date	Time	Choice
May 11 (Thu), 2023	11:00~11:30	Available
	11:30~12:00	Available
	13:30~14:00	Available
	14:30~15:00	Available
May 12 (Fri), 2023	11:00~11:30	Available
	11:30~12:00	Chosen
	13:30~14:00	Available
	14:00~14:30	Available
	14:30~15:00	Available

Next

Accept

Sent Message

Accept

- Meeting Time : May 12 (Fri), 2023, 11:30~12:00

Additional Message

Back

Send

Decline

Sent Message

Decline

Additional Message

Back

Send

25

Partnering Center

How to reply to the message (Message Status)

Check the date and time, proceed the final confirmation.

Rescheduling for changing the schedule is also possible.

There is a changeable time and date when click the Rescheduling button.

After select the meeting, click the Next button and then send out the message.

✉ Sent Message

Please review my company profile and response to my meeting request. I hope to have valuable time to discuss potential business opportunity with you.
Thank you.

2023-02-27 오후 6:40:05

✉ Received Message

Accepted

~ Meeting Time : May 11 (Thu), 2023 13:30~14:00

2023-02-27 오후 7:02:48

✉ Sent Message

☒ Confirm ☐ Rescheduling

Next

Confirm

✉ Sent Message

Confirm

Additional Message

Back Send

Rescheduling

✉ Sent Message

☐ Confirm ☒ Rescheduling

Meeting Suggestion Details

- Meeting Time * Please select Available Meeting time under timeslot.

Date	Time	Choice
May 11 (Thu), 2023	11:00~11:30	Available
	11:30~12:00	Available
	14:30~15:00	Available
May 12 (Fri), 2023	11:00~11:30	Available
	13:30~14:00	Available
	14:00~14:30	Chosen
	14:30~15:00	Available

Next

✉ Sent Message

Rescheduling

- Meeting Time : May 12 (Fri), 2023, 14:00~14:30

Additional Message

Back Send

Partnering Center

Confirmed Meeting

Check the final confirmation at Final Schedule.

The screenshot displays the BIO KOREA Partnering Center interface. On the left, a message history shows a received message from a partner, followed by a sent message that was accepted, and finally a confirmed meeting time for May 11 (Thu), 2023, from 13:30 to 14:00. A red dashed line connects the 'Confirmed' status to the 'Final Schedule' button in the bottom right corner, which is marked with a red '1'. In the center, a sidebar menu lists various options: Participant List, Message Status (marked with a red '2'), Final Schedule, Favorite Partner List, and Potential Partner List. The 'Final Schedule' option is highlighted with a red box. On the right, the 'My Partnering Status' section shows a 'My Profile' button. Below this, the 'Message Status' section provides instructions: '* If necessary, you can apply for an 'On-site Meeting Room' on', '* If you have any inquiries regarding the meeting status, pleas', and '* If there is no response for meeting request (confirmation/res'.


Final Schedule

Check Your Final Meeting Schedule

Participant List

Message Status

Final Schedule



BIO KOREA

International Convention

Essential Guideline

▶ Open Online Meeting Guideline

▶ Open On-site Meeting Guideline

Check the online/offline guideline for the meeting

▼ Close Online Meeting Guideline

1. Online partnerships will be preceded by the online meeting platform "Teams".

• We recommend you to use Chrome or Edge browsers.

• When entering the online meeting room, change the participant's name to the company name.

2. Howling may occur when a microphone and a speaker are connected closely in a room.

3. If all participants do not enter the online meeting room within 10 minutes after the meeting is started, the meeting could be canceled.

• If you need systematic help during a meeting, please contact the manager through the chat window. (ex: administrator, I need help.)

4. Attachments cannot be shared during a meeting. If you need to share a file, please share it with the other's email address.

5. No screen captures or recordings are allowed during the meeting.

6. Recording and distributing without prior consent may result in legal action and penalties.

▼ Close On-site Meeting Guideline

1. Please arrive at the BIO KOREA 2023 Partnering Center 10 minutes before the start of the meeting.

2. BIO KOREA 2023 does not provide simultaneous interpretation during the meeting.

3. The limit of additional people during the meeting may be changed according to the quarantine standards.

• For inquiries about partnering, please contact the BIO KOREA Organizing Committee (Business Partnering) by email (bizforum@biokorea.org) or by phone (01661-0810 ext. 3).

4. Starting from May 10 to May 12, changing an online meeting to an on-site meeting through the Partnering portal will not be available. However, if you wish to have an on-site meeting, you can register at the Partnering registration desk.

Check the Korean time and important notice

[Total Meeting]

- Korean Time : Feb 27 (Mon) 20:50:42

International Time

• The Date and time below are based on Korean time. (GMT+9)

• Click "Apply" for change In-person Meeting to Virtual Meeting (Link will be created in 1~2 days)

• Once meeting has turned to Virtual Meeting, 'Return to On-site meeting room' may not be available due to booth capacity.

• 'Apply for Virtual Meeting' is available until May 8(Mon) 11:59 PM(GMT+9)

• Please contact Business Partnering (bizforum@biokorea.org) for assistance.


Check Final Schedule

Filter : Online / Offline / Total

Date	Time	My Meeting Type	Partner		On-site Meeting Room Number	Virtual Meeting	Note
			Company Name	Meeting Type			
5/10 (Wed)	10:00~10:30	On-site	A COMPANY	On-site	02	Apply	Meeting Report
	10:30~11:00	On-site	B COMPANY	On-site	01	Apply	Meeting Report
	11:30~12:00	On-site	C COMPANY	Virtual	01(Link)	Apply	Meeting Report

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About Final Schedule

BIO KOREA 2023

Participant List

Message Status

Final Schedule

BIO KOREA

PROGRAM

REGISTRATION

COMMUNITY

PARTNERING

LOGOUT

MY PAGE

Essential Guideline

Open Online Meeting Guideline

Shows On-site meeting room number at Partnering Center

Submit to the meeting result.

Date	Time	My Meeting Type	Partner	Meeting Type	On-site Meeting Room Number	Virtual Meeting	Note
			Company Name				
5/10 (Wed)	10:00~10:30	On-site	A COMPANY	On-site	02	Apply	Meeting Report
	10:30~11:00	On-site	B COMPANY	On-site	01	Apply	Meeting Report
	11:30~12:00	On-site	C COMPANY	Virtual	01(Link)	Apply	Meeting Report

Shows My Meeting Type and Partner's Meeting Type

On-site Participating the offline meeting

Virtual Participating online meeting

If you decide to change from offline to online, click apply button.

Meeting Link is not activated

Meeting Link is **activated**


Filter : Online / Offline / Total

Filter : Online / Offline / Total

Partnering Center

Final Schedule

Filter : Online / Offline / Total

Date	Time	My Meeting Type	Partner		On-site Meeting Room Number	Virtual Meeting	Note
			Company Name	Meeting Type			
5/10 (Wed)	10:00~10:30	Virtual	COMPANY Name	On-site	02		Meeting Report
	10:30~11:00	On-site	COMPANY Name	On-site	01	Apply.	Meeting Report
	11:30~12:00	On-site	COMPANY Name	Virtual	01(Link)	Apply.	Meeting Report

FCA Participants will be assigned an On-site meeting room during Hours of Operation for Partnering Center and also be available to apply meetings virtually.

※ Meetings scheduled outside of Partnering Center hours of operation will be assigned an online (Virtual) link.

OPA Participants will only be assigned a virtual link, which will be activated **one day** before the meeting.

※ Prior to the meeting, please print out the finalized meeting schedule for checking meeting time and place.

※ It might be difficult to rechange the meeting from online to offline and is subject to the secretariat. (Within operating hours: Online → Offline)

※ If you have any questions, please contact bizforum@biokorea.org.

Hour of Operation for Partnering Center

Offline (on site)	May 8 (Wed) ~ 9 (Thu)	10:00-17:00
	May 10 (Fri)	10:00-16:00

Online	May 8 (Wed) 10:00 ~ 10 (Fri) 24:00 (24hours)
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Frequently Asked Question (FAQ)



Frequently Asked Question (FAQ)

How does the Final Meeting work?

FCA FCA participants can meet in person and online, and are automatically assigned an on-site meeting room during Partnering Center hours of operation.

Available Meeting Types : **On-site** **Virtual**

OPA OPA Participants will only be assigned a virtual link, and not available to change offline (on-site) meeting.

Online (Virtual) link will be generated one day prior to the meeting.

Available Meeting Types : **Virtual**

What is the Meeting Type?

M: On-site On-site Meeting Room

P: On-site On-site Meeting Room

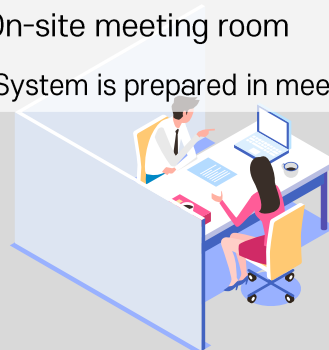
1 On-site meeting room assigned



M: On-site On-site Meeting Room

P: Virtual Virtual Meeting Link

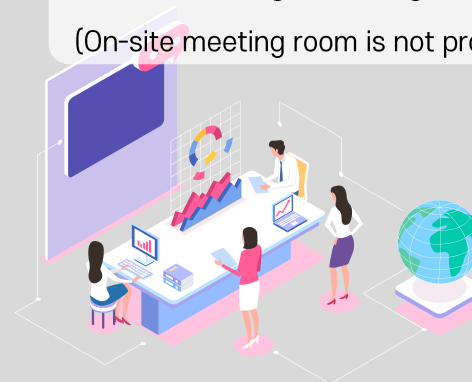
2 Using Virtual Meeting link in On-site meeting room
(System is prepared in meeting room)



M: Virtual Virtual Meeting Link

P: On-site On-site Meeting Room

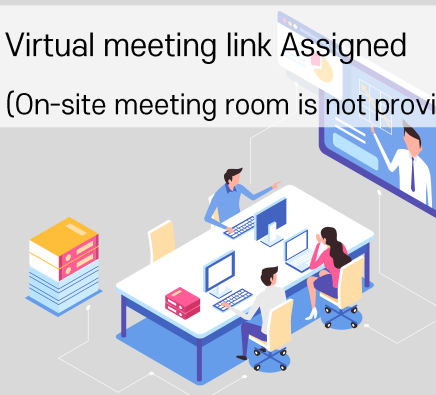
3 Virtual meeting link Assigned
(On-site meeting room is not provided)



M: Virtual Virtual Meeting Link

P: Virtual Virtual Meeting Link

4 Virtual meeting link Assigned
(On-site meeting room is not provided)



*M: My Meeting Type
*P: Partner's Meeting Type

Frequently Asked Question (FAQ)

How Can I Change an Offline(On-site) meeting to Online meeting?

Filter : Online / Offline / Total						
Date	Time	My Meeting Type	Partner		On-site Meeting Room Number	Virtual Meeting
			Company Name	Meeting Type		
5/10 (Wed)	10:00~10:30	On-site	COMPANY Name	On-site	02	1 Apply
	10:30~11:00	On-site	COMPANY Name	On-site	01	Apply
	11:30~12:00	On-site	COMPANY Name			
						Meeting Report
						Meeting Report
						Meeting Report

1 To change an Offline (On-site) meeting to Online, Click "Apply" on the virtual meeting.

2 Confirm the meeting type change and click "Confirm"

- ※ Offline (On-site) rescheduling of meetings that have been changed to Online may not be possible due to meeting room availability.
(Online → Offline rescheduling during hours of Operation for Partnering Center)
- ※ Online (Virtual) link will be generated one day prior to the meeting.

Apply for Online Meeting Room

My Company Name : JAY COMPANY

Partner's Company Name : fdffdfdfdfdf

Date and Time : 5/10 (Wed) 10:30~11:00

Your Meeting type will be turned to Virtual Meeting.

Your partner may participate in on-site meeting in partnering center
Since you apply for online meeting room, Online Meeting Link will be provided before assigned meeting time.

Meeting is not returnable to on-site again due to limited booth capacity.
Please contact Organizing Committee for assistance.

Meeting Type : OFFLINE (On-site Meeting Room) → Virtual Meeting (Link)

2 Confirm Close

Frequently Asked Question (FAQ)

How to create the link?

[Total Meeting]

- Korean Time : Feb 22 (Wed) 14:12:54 International Time

- The Date and time below are based on Korean time. (GMT+9)
- Click "Apply" for change In-person Meeting to Virtual Meeting (Link will be created in 1~2 days)
- Once meeting has turned to Virtual Meeting, 'Return to On-site meeting room' may not be available due to booth capacity.
- 'Apply for Virtual Meeting' is available until May 8(Mon) 11:59 PM(GMT+9)
- Please contact Business Partnering (bizforum@biokorea.org) for assistance.

Filter : Online / Offline / Total

Date	Time	My Meeting Type	Partner		On-site Meeting Room Number	Virtual Meeting	Note
			Company Name	Meeting Type			
5/10 (Wed)	11:30~12:00	Virtual	COMPANY Name	On-site	01	1 	Meeting Report

1 Virtual meeting links are activated 1 day before the meeting date and turn purple when the link is created.



Meeting Link is not activated



Meeting Link is activated

Don't Forget After Meeting!

How can do the online survey?

[Total Meeting]

- Korean Time : Feb 22 (Wed) 17:14:01 International Time

- The Date and time below are based on Korean time. (GMT+9)

- Click "Apply" for change In-person Meeting to Virtual Meeting (Link will be created in 1~2 days)

- Once meeting has turned to Virtual Meeting, 'Return to On-site meeting room' may not be available due to booth capacity.

- 'Apply for Virtual Meeting' is available until May 8(Mon) 11:59 PM(GMT+9)

- Please contact Business Partnering (bizforum@biokorea.org) for assistance.

Filter : Online / Offline / Total

Date	Time	My Meeting Type	Partner		On-site Meeting Room Number	Virtual Meeting	Note
			Company Name	Meeting Type			
5/10 (Wed)	15:00~15:30	Virtual	COMPANY Name	On-site	01(Link)		Meeting Report
	15:30~16:00	On-site	COMPANY Name	Virtual	01	Apply	Meeting Report
5/11 (Thu)	14:00~14:30	Virtual	COMPANY Name	Virtual			Meeting Report
	15:00~15:30	Virtual	COMPANY Name	Virtual			Meeting Report
	15:30~16:00	On-site	COMPANY Name	On-site	01	Apply	Meeting Report
5/12 (Fri)	15:00~15:30	Virtual	JEONNAM TEST	Virtual			Meeting Report

Tips for Partnering (Did You Know?)

Please write down the result for the better BIO KOREA's business partnering in the future!

진행되었던 성과결과

Results of Consultation In Business Meeting

거래 구분 Transaction classification

거래기관명 Trading agency name

기술구분 Technical classification

기술(제품) 명 Technical/Product Name

상당 규모(총액/달러) Consultation amount (total amount/USD)

진행 현황 Progress status

거래금액 (총액/달러) Transaction amount (total amount/USD)

Save

1 Please submit the online survey form that is generated for every concluded meeting.

※ Submitted information will be used for BIO KOREA's program and development.

※ Survey results will be used to investigate the outcomes of the meetings and will be tracked on an ongoing basis to inform our global meeting support plan.